



## FINANCIAL AGREEMENT

### I. Parties, Purpose and Term of Agreement

This agreement between Laura E. Mason Christian Academy  
723 Storey Blvd, Cheyenne, WY 82009

and \_\_\_\_\_,  
(Print Parent/ Guardian name)

whose address is \_\_\_\_\_,

constitutes the written obligation setting forth the financial obligations of the responsible party

enrolling \_\_\_\_\_ in the school. Responsible party agrees  
(Print child's name)

to the conditions and amounts listed below for the 2021-2022 school year:

### II. Registration Fee

The school purchases insurance, testing, consumable education materials and supplies used by students. Responsible party shall pay a **non-refundable \$310.00** registration fee prior to the student being admitted to the school. This is not prorated for a partial year, whether leaving early or starting late.

**Parents who register and pay a \$250.00 non-refundable deposit before March 18, 2021,** will not be responsible for paying the remaining \$60 of the registration fee.

### III. Tuition

Total tuition payment due for the 2021-2022 academic school year is \$2,500 for grades 1<sup>st</sup> through 8<sup>th</sup> for the first student and the indicated reduced amounts for each additional child the responsible party has enrolled in Laura E. Mason Christian Academy as set forth below. Grades 9<sup>th</sup> and 10<sup>th</sup> hosting site fee is \$1,250.

Responsible party may pay tuition in up to ten monthly payments of \$250.00 for grades 1<sup>st</sup> through 8<sup>th</sup> (or lesser amount for the second and third student as indicated). The third and each additional child shall pay no less than \$2,300 tuition (\$230.00 for 10 months) for grades 1<sup>st</sup> through 8<sup>th</sup>. For grades 9 and 10 the monthly payment for 10 months will be \$125.

Registration is due in full by the 10<sup>th</sup> of August. Monthly tuition payments are due on the first day of each month beginning September 10<sup>th</sup> and continuing through and including to June 10<sup>th</sup>. If the monthly payment is not paid by the 10<sup>th</sup> of the month then a \$20.00 late fee will be assessed unless prior arrangements are made. Responsible party shall make prior arrangements with the school treasurer or operating committee chairperson if payments will not be made by the first day of each month. Students may be denied attendance if responsible party fails to make

**Guardian's initial** \_\_\_\_\_

monthly payments within thirty (30) days of the date due. Amounts owing for monthly payments more than sixty days in arrears may be turned over for collection at the discretion of the LEMCA Local School Board.

<b>Grades 1 – 8 Financial Schedule</b>	<b>Amount</b>
Up to March 18 – Early Registration Discount	\$250
August 10 <sup>th</sup> – Late Registration	\$310.00
Sept. 10 <sup>th</sup>	\$250
Oct. 10 <sup>th</sup>	\$250
Nov.10 <sup>th</sup>	\$250
Dec. 10 <sup>th</sup>	\$250
Jan. 10 <sup>th</sup>	\$250
Feb. 10 <sup>th</sup>	\$250
Mar. 10 <sup>th</sup>	\$250
Apr. 10 <sup>th</sup>	\$250
May 10 <sup>th</sup>	\$250
June 10 <sup>th</sup>	\$250
<b>Total Tuition</b>	<b>\$2,810.00</b>

<b>Grades 9 &amp; 10 Hosting Fee Schedule</b>	<b>Amount</b>
Up to March 18 – Early Registration Discount	\$250
August 10 <sup>th</sup> – Late Registration	\$310.00
Sept. 10 <sup>th</sup>	\$125.00
Oct. 10 <sup>th</sup>	\$125.00
Nov.10 <sup>th</sup>	\$125.00
Dec. 10 <sup>th</sup>	\$125.00
Jan. 10 <sup>th</sup>	\$125.00
Feb. 10 <sup>th</sup>	\$125.00
Mar. 10 <sup>th</sup>	\$125.00
Apr. 10 <sup>th</sup>	\$125.00
May 10 <sup>th</sup>	\$125.00
June 10 <sup>th</sup>	\$125.00
<b>Total Tuition</b>	<b>\$1,560.00</b>

**IV. Refer A Friend Incentive**

Registered parents of a LEMCA student in 2021-2022, who refer a K – 8 student(s) that register and stay paying for the entire school year, will receive their month of May (June billing cycle) free of charge.

**V. Withdrawal from School**

Students withdrawing from school shall pay the full amount for the month in which they are leaving.

**VI. Deliverables, Incidental Fees and Charges**

The school agrees to provide education opportunities further described in the school bulletin to students who have paid the required fees. You will be responsible for field trip fees.

**VII. Total Financial Obligation**

The total financial obligation for the 2021-2022 year (see next page):

I will be able to pay the full tuition. \_\_\_\_\_Yes \_\_\_\_\_No (initial by the answer)

Those requesting Tuition assistance:

You will need to find a sponsor for the portion that you cannot pay.

What amount per month are you able to pay? \$\_\_\_\_\_

What amount per month are you requesting tuition assistance for? \$\_\_\_\_\_

**VIII. Other Obligations**

For each family, the parent/guardian is asked to volunteer in helping at the school. Required hours is 2 hours per family per month, or \$30 per hour. Hours cannot be completed in one month for the year, they are completed for each individual month. Different ways that you can help out is: Transportation, field trips, lunches, shoveling the sidewalk in the winter, participating in class parties, after school care, etc. You will need to sign up with the teacher on a sign-up list.

**IX. Agreement**

This Financial Agreement consists of four pages. Further descriptions of the school’s policies are found in the LEMCA Handbook. Where inconsistent, the requirements of this agreement shall be determined. Any special circumstances or departures from the stated terms of this agreement shall be reduced to writing, be approved by the LEMCA Local School Board and shall be attached to this agreement and made a part of this agreement.

**Guardian’s initial \_\_\_\_\_**

By affixing signatures below, the responsible party and the school agree to the terms of this agreement. The student is not admitted to the school until that student is approved by the LEMCA Local School Board and the LEMCA Local School Board chairperson signs below.

I have reviewed this financial agreement and agree to its terms.

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Print Child's Name

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Print Responsible Party's Name

Date

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Responsible Party's Signature

Date

**ACCEPTANCE OF THE STUDENT BY THE ADMISSIONS COMMITTEE:**

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LEMCA Principal

Date

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LEMCA School Treasurer's Signature

Date

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LEMCA Local School Board Chairperson Signature

Date